



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Regular Board Meeting – Open Session Minutes

Durham Catholic District School Board – North Boardroom
December 19, 2022 at 7:30 PM EST

Trustees Present

M. Forster (Chair), M. Ste. Marie (Vice Chair)

Trustees K. Beatty, R. Damianopoulos, R. De Souza, J. Emanuel, M. Hall, J. McCafferty

Student Trustees Present

M. Esan*

Regrets

Student Trustee Nwaoha

Director of Education Present

T. Barill

Senior Administration Present

K. Akomolafe, S. Grieve*, M. Hammond, S. Lee-Fernandes, M. O'Neill, R. Rodriguez,
P. Sorhaitz, D. Stargratt, J. Wilson, G. Winn

Senior Managers Present

A. Roffey

* *Attended virtually*

1. Opening

Chair Forster opened the meeting at 7:00 p.m.

1.1. Motion to Move In Camera

Motion:

B2022-12-19-01 - Motion to Move In Camera

"THAT the Durham Catholic District School Board meeting move into In Camera session."

Motion moved by R. Damianopoulos and motion seconded by R. De Souza. CARRIED

The meeting resumed at 7:30 p.m.

1.2. Memorials and Prayer

Student Trustee Esan offered the opening prayer.

1.3. Land Acknowledgement

Julia C., a student from St. Mark the Evangelist Catholic School acknowledged Traditional Lands and Territory.

1.4. Canadian Anthem

St. Mark the Evangelist Catholic School choir featuring students from Grades 2 to 8 sang O Canada and a song entitled Oceans.

1.5. Roll Call and Apologies

All Trustees were present. Student Trustee Esan attended virtually. Student Trustee Nwaoha sent regrets.

1.6. Call to Order

Chair Forster called the meeting to order at 7:41 p.m.

1.7. Approval of the Agenda

Motion:

B2022-12-19-02 - Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the Monday, December 19, 2022 Regular Board Meeting as provided."

Motion moved by M. Hall and motion seconded by K. Beatty. CARRIED

1.8. Approval and Signing of the Minutes of the Previous Meetings:

1.8.1. Regular Board Meeting held October 25, 2022

Motion:

B2022-12-19-03 - Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the October 25, 2022 Regular Board Meeting."

Motion moved by J. McCafferty and motion seconded by R. Damianopoulos. CARRIED

1.8.2. Special Board Meeting held October 31, 2022

Motion:

B2022-12-19-04 - Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the October 31, 2022 Special Board Meeting."

Motion moved by J. McCafferty and motion seconded by R. Damianopoulos. CARRIED

1.8.3. Policy Meeting held November 7, 2022

Motion:

B2022-12-19-05 - Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the November 7, 2022 Policy Meeting."

Motion moved by J. McCafferty and motion seconded by R. Damianopoulos. CARRIED

1.8.4. Inaugural Board Meeting held November 21, 2022

Motion:

B2022-12-19-06 - Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the November 21, 2022 Inaugural Board Meeting."

Motion moved by J. McCafferty and motion seconded by R. Damianopoulos. CARRIED

1.8.5. Special Board Meeting held December 12, 2022

Motion:

B2022-12-19-07 - Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the December 12, 2022 Special Board Meeting."

Motion moved by J. McCafferty and motion seconded by R. Damianopoulos. CARRIED

1.9. Declaration of Interest

None.

2. Items of Information

2.1. Announcements

2.1.1. Announcements from the In Camera Session of the Board Meeting

Vice Chair Ste. Marie read the following announcements:

Retirements:

Dean Tarrant, Elementary panel, effective March 31, 2023

Eric Gangl, St. Mary C.S.S, effective January 31, 2023

Norma Giulietti, St. Josephine Bakhita C.S., effective December 31, 2022

Theresa Mood, St. John Bosco C.S, effective December 31, 2022

Resignations:

Daniel Carlin, Senior Manager, Planning/Capital/Admissions,
effective November 18, 2022

Natalie Irwin, St. James C.S., effective August 22, 2022

2.1.2. Appointments and Transfers

None.

2.2. Notices of Motions

2.2.1. Trustee Representation at Advisory Committees

Trustee Hall read the Notice of Motion on Trustee Representation
at Advisory Committees (Appendix 1).

2.3. Presentations

2.3.1. Annual Chief Financial Overview

- Chief Financial Officer, Marie Hammond presented an overview of the board's finances. Highlights from her presentation include:
 - Balanced Budget and Operating Accumulated Surplus
 - Funding Envelopes and Deferred Revenue
 - Revised Estimates - Highlights
 - Enrolment
 - Moving Forward
- She noted that over the past two years, operating reserves were utilized to promote student and staff safety, hire additional support staff, address remote learning options, and purchase additional technology.
- The Ministry of Education allowed the use of up to 2% of operating revenues from a board's operating reserve per year during the pandemic, providing additional funding to boards with less than 2% available. Through the use of DCDSB's accumulated surplus, the board was able to obtain supplemental funding that further supported pandemic-related costs.
- The board would like to replenish its operating accumulated surplus to 1% - 2% of its operating revenue. The increase in enrolment from Estimates to Revised Estimates in 2022/2023 has allowed the board to provide an allocation to accumulated surplus of \$266,064. From May 2022 to October 2022, the board has increased enrolment by 352 students. The latest estimates project that DCDSB will see a modest increase in enrolment of 1.1% to 1.7% over each of the next three years.
- Looking ahead to 2023-2024, the board will look at the following priorities to determine its budget: enrolment, grants

for students' needs, transportation costs and the new transportation funding formula to be introduced for 2023-2024, inflation, current labour negotiations, accumulated surplus replenishment and the new Multi-Year Strategic Plan.

- Ms. Hammond responded to questions from trustees.

2.3.2. Brooklin Regular (English) Track Study

- Superintendent Grieve and Superintendent O'Neill presented on the Brooklin Regular (English) Track Study. Highlights from their presentation include:
 - Communication protocol, boundary process, committee members, committee mandate, and trustee mandate
 - Background information (development, projections, staffing, student transportation)
 - Review of public input
 - Recommended option
 - Implementation
- All information regarding community input and recommendations which emerged from the study can be viewed on the board's website at www.dcdsb.ca/en/our-board/brooklin-regular-english-track-study.aspx.
- Committee members shared information and data on the three Catholic elementary schools, and potential solutions to address the Regular (English) Track program at St. Leo, St. Bridget and St. John Paul II Catholic Schools. Superintendent Grieve reviewed the status quo option and how historical and project enrolment would impact the Regular (English) Track program over time.
- Superintendent O'Neill reviewed the implementation and future considerations plan that includes transportation, transition plan and introduction to the school community and a communication plan to ensure a smooth transition for students, staff and families.
- Director Barill and staff responded to questions from trustees.

2.4. Delegations

None.

2.5. Order Paper: Resolutions Approved for Implementation

Received for information.

2.6. Minutes and/or reports from Committee meetings

The minutes and/or reports from Committee meetings were received for information. Trustees were provided an opportunity to ask questions.

2.6.1. Special Education Advisory Committee Meeting – Nov. 8, 2022

2.6.2. Durham Catholic Parent Involvement Committee Meeting – Nov. 10, 2022

2.6.3. Special Education Advisory Committee Meeting – Dec. 6, 2022

2.7. Staff Reports (for information)

Staff reports 2.7.1 to 2.7.7 were received for information. The Director and the Senior Team provided an overview of the reports and responded to questions from the Trustees.

2.7.1. Director's Annual Report

- Director Barill shared an overview of the [2021-2022 Director's Annual Report: Community of Faith](#). In the web-based report, she outlined the five strategic priorities, accomplishments, board staff, financials, and shared stories, awards and recognition that highlighted the achievements of students and staff over the past year.
- This Annual Report reflects on the progress achieved as the board concludes its Discovery 2023 - Renewing the Vision strategic plan. In January 2023, DCDSB will begin transitioning to its Inspire 2026 Multi-Year Strategic Plan.
- The Director thanked staff for their work on the core commitments of Excellence, Equity and Engagement.
- Trustees were provided an opportunity to ask questions.

2.7.2. French Immersion Program Update

2.7.3. Special Education Review Update

2.7.4. Project SEARCH

2.7.5. Capital Renewal Program Priorities 2022-2023

2.7.6. Electronic Meetings and Meeting Attendance

- Director Barill responded to questions from Trustees and clarified the attendance requirements at Board and Committee meetings.

2.7.7. Draft Schedule of Presentations

- Director Barill responded to questions from Trustees regarding presentations and reports that are brought to the Board. She noted that presentations are a part of the accountability framework and have been identified to directly relate to the year's set strategic goals and actions.

3. Items for Decision

3.1. Consideration of Motions for which previous notices has been given
None.

3.2. Motions to be read in Open Session from the In Camera Session of the Board Meeting of December 19, 2022

Motion:

B2022-12-19-08 - Motions Deemed Read

"THAT the Durham Catholic District School Board approve the Motions as deemed read from the In Camera session of the December 19, 2022 Regular Board Meeting."

Motion moved by J. McCafferty and motion seconded by R. De Souza.
CARRIED

3.3. Business arising from previous meetings
None.

3.4. Staff Reports (for decision)

3.4.1. 2021/2022 Audited Financial Statements

Motion:

B2022-12-19-09 - 2021/2022 Audited Financial Statements

"THAT the Durham Catholic District School Board approve the 2021/2022 Audited Financial Statements."

Motion moved by J. McCafferty and motion seconded by M. Ste. Marie. CARRIED

3.4.2. 2022-2023 Budget - Revised Estimates

Motion:

B2022-12-19-10 - 2022-2023 Budget - Revised Estimates

"THAT the Durham Catholic District School Board approve the 2022/2023 Budget - Revised Estimates."

Motion moved by R. De Souza and motion seconded by M. Hall.
CARRIED

3.4.3. Archbishop Denis O'Connor and Notre Dame Catholic Secondary Schools Boundary Report - Final Staff Report

Motion:

B2022-12-19-11 - Archbishop Denis O'Connor and Notre Dame Catholic Secondary Schools Boundary Report - Final Staff Report

"THAT the Durham Catholic District School Board approve the proposed boundary revisions for Archbishop Denis O'Connor and

Notre Dame Catholic Secondary Schools as outlined in the Archbishop Denis O'Connor and Notre Dame Catholic Secondary Schools Boundary – Final Staff Report, dated December 19, 2022.”

Motion moved by J. Emanuel and motion seconded by M. Hall.
CARRIED

Motion:

B2022-12-19-12 - Archbishop Denis O'Connor and Notre Dame Catholic Secondary Schools Boundary Report - Final Staff Report
“THAT the Durham Catholic District School Board approve the change in boundary revisions for Archbishop Denis O'Connor and Notre Dame Catholic Secondary Schools effective September 2023.”

Moved by J. McCafferty and motion seconded by M. Ste. Marie.
CARRIED

3.4.4. Brooklin Regular (English) Track Study - Final Staff Report

Motion:

B2022-12-19-13 - Brooklin Regular (English) Track Study - Final Report
“THAT the Durham Catholic District School Board approve the proposed boundary revisions to the Brooklin Regular (English) Track program as outlined in the Recommended Option section (pgs 12-14) of the Brooklin Regular (English) Track Study – Final Staff Report, dated December 19, 2022.”

Motion moved by R. De Souza and motion seconded by M. Ste. Marie. CARRIED

Motion:

B2022-12-19-14 - Brooklin Regular (English) Track Study - Final Report
“THAT the Durham Catholic District School Board approve the change in boundary of the Brooklin Regular (English) Track boundary for September 2023.”

Motion moved by M. Ste. Marie and motion seconded by J. McCafferty. CARRIED

Motion:

B2022-12-19-15 - Brooklin Regular (English) Track Study - Final Report
“THAT the current grade 6 and 7 Regular (English) students presently attending St. Leo Catholic School be allowed to graduate from St. Leo subject to sufficient interest and viable class sizes.”

Motion moved by R. De Souza and motion seconded by J. Emanuel. CARRIED

3.4.5. Selection of Committee Members

Motion:

B2022-12-19-16 - Selection of Committee Members

“THAT the Durham Catholic District School Board approve the membership for the following Statutory Committees as follows:

Audit Committee: R. De Souza, J. McCafferty, M. Ste. Marie
(Alternate: K. Beatty)

Special Education Advisory Committee: R. De Souza, J. McCafferty
(Alternate: R. Damianopoulos)

Supervised Alternative Learning Committee: K. Beatty
(Alternate: M. Forster)

Expulsion Hearing Committee: J. Emanuel, M. Hall, M. Ste. Marie
(Alternate: All Trustees)

Suspension Appeal Committee: J. Emanuel, M. Hall, J. McCafferty
(Alternate: All Trustees)

Durham Catholic Parent Involvement Committee: M. Ste. Marie
(Alternate: M. Hall)

Motion moved by J. McCafferty and motion seconded by R. De Souza. CARRIED

Motion:

B2022-12-19-17 - Selection of Committee Members

“THAT the Durham Catholic District School Board approve the membership for the following Standing Committees as follows:

Finance Committee: R. Damianopoulos, J. Emanuel, M. Forster
(Alternate: M. Hall)

Board Award of Merit Committee: R. De Souza, M. Forster, J. McCafferty

Trustee Youth Award Committee: J. Emanuel, M. Forster, M. Hall

The Outstanding Home/School Communication Award Committee:
J. Emanuel

Motion moved by R. Damianopoulos and motion seconded by J. Emanuel. CARRIED

Motion:

B2022-12-19-18 - Selection of Committee Members

“THAT the Durham Catholic District School Board approve the committee membership for the following committee:

Student Senate Committee: K. Beatty

Motion moved by R. Damianopoulos and motion seconded by M. Ste. Marie. CARRIED

3.4.6. Out of Province Travel

Motion:

B2022-12-19-19 - Out of Province Travel

“THAT the Durham Catholic District School Board approve the attendance of a senior staff member at the 2023 ThoughtExchange Leadership Summit to be held January 11-13, 2023 in Colorado Springs, CO.”

Motion moved by J. McCafferty and motion seconded by J. Emanuel. CARRIED

4. Other Business

4.1. Board Communications

None.

4.2. Director's Report

Director Barill provided the following report:

- Congratulations to Gabriel, a Grade 5 student from St. Paul Catholic School who won the Durham Regional Police Services (DRPS) Police Chief for a Day contest. Gabriel was one of ten finalists selected to read their essays to a community panel of judges which included Chief Todd Rollauer, members of the Police Services Board and members of the Police Appreciation Dinner and Awards Night Committee. More than 100 essays were submitted from Grade 5 students from across Durham Region. Gabriel served as Chief for a Day on Tuesday, October 25, 2022, and was the guest of honour at the 16th Annual DRPS Police Appreciation Dinner and Awards night on October 27. The Director shared a [video of Gabriel](#), who was the board's Student Spotlight for December 2022.
- Congratulations also to the Grade 3 and Grade 5 & 6 students at St. Joseph Catholic School, in Oshawa and the Grade 11-12 senior instrumental music students from All Saints Catholic Secondary School for being named as top 10 finalists in their respective categories in the CBC Canadian Music Class Challenge. Both schools have won this national award in the past few years and continue to showcase the great musical talent of our students. I encourage you all to watch their music videos – links are available at dcdsb.ca/news. The elementary students at St. Joseph Catholic School, in Oshawa performed “Back in Your Head,” by Tegan & Sara and the senior instrumental music students at All Saints Catholic Secondary School performed “Lost Together,” by Blue Rodeo.
- As this is our final Board meeting of the year, I wanted to take an opportunity to thank our Catholic learning community for a successful 2022. Although once again, we have faced a variety of challenges and disruptions due to the pandemic and process

associated with collective bargaining, it has also been an amazing year as we have finally been able to truly reconnect with one another. I am so proud to be part of a Board where staff, students and families continually witness, celebrate, proclaim and model the good news of the Gospel through their daily service and interactions.

- As we conclude the board's [Discovery 2023 Renewing the Vision](#) Strategic Plan, we can be confident that in spite of COVID-19, as a Board we have been able to meet and exceed the goals that were set three years ago under our strategic priorities of Witnessing Faith; Celebrating Inclusion and Well-Being; Teaching and Learning; Expanding Pathways and Managing Resources. As Director, I have been thrilled, along with the Senior Admin Team, and their various staff to be able to share highlights of our accomplishments with you, through our monthly presentations and reports, our internal and external newsletters, Weekly Buzz and DCDSB News. I cannot overstate the depth of admiration and appreciation I have for our dedicated staff who have persevered through (yes, I will say it one last time) "unprecedented" challenges. As a result of their collective passion, resilience, ingenuity and faith we have been able to create positive changes in our core commitments to Excellence, Equity and Engagement."
- Looking ahead to 2023, the board is excited to launch our new multi-year strategic plan, [Inspire 2026](#) in January and invite all members of our DCDSB community to join us on our journey of Listening, Learning, and Living in Faith.
- During the Advent season, DCDSB's school communities have participated in the spirit of giving through prayers, liturgies, donations to families in need, and other charitable acts. The Catholic Education Centre raised over \$13,000 in one day for students and families in need, and the Catholic Principals Association raised over \$1,700 for the Durham Catholic Children's Foundation through their recent Christmas celebration.
- Thank you for all the giving that you do in your service as part of the Durham Catholic District School Board. In this final week of Advent, may we remember how blessed we are to celebrate the season as a community with joy and anticipation; and extend extra prayers for those who may be facing challenges at this time.
- On behalf of the Senior Administrative Team, best wishes to all our families for a joyous Christmas and Happy New Year.

4.3. Chair's Report

Chair Forster provided the following report:

- Thank you Director Barill, staff and Trustees for the work that has taken place this past year and over the last three years on the board's strategic plan – Discovery 2023. We should all be proud of

the accomplishments achieved during this challenging time in history. Together with my colleagues on the Durham Catholic Board of Trustees, I look forward to launching *Inspire 2026* in January as we continue serving our students and families in the light of Christ.

- Congratulations to St. Mary Catholic Secondary School who were recently recognized by ShareLife as the top fundraising school in 2022 for the Durham Catholic District School Board. Students and staff raised \$9,500 for ShareLife through dress down days and fundraising initiatives.
- Thank you to Mr. Ladouceur's Construction Technology class at Archbishop Denis O'Connor Catholic High School for building a five-foot nativity/creche that is on display outside of St. Bernadette's Parish for the Advent season. Thank you to Father Lemieux for reaching out to the school and for providing an opportunity for students to display their gifts and talents with the parish community and strengthening our home, school, parish partnership.
- Thank you to the board's Governance Officer, Liz Beckstead for keeping Trustees apprised of upcoming events in our Catholic Schools. While Trustees cannot always attend every event, I express my appreciation to DCDSB's school administrators for sharing the invitations. Having an opportunity to be present in our Catholic Schools once again is certainly a blessing.
- Last week I had the great opportunity, along with Trustee Hall and Superintendent Sorhaitz to visit some of the Ajax schools. Our thanks to Superintendent Sorhaitz for organizing these visits. Trustee Hall and myself also attended some beautiful Advent masses at St. James Catholic School, as well as St. Teresa of Calcutta Catholic School in Ajax.
- Last month, the Ontario Catholic School Trustees' Association (OCSTA) held two orientation sessions for current and newly elected trustees. These workshops were a welcomed opportunity to deepen trustees' understanding of the use of Robert's Rules of Order and Conflict of Interest. In January, Trustees will have an opportunity to attend the OCSTA Trustee's Seminar in Toronto. These events are great opportunities to network with other Catholic Trustees from across the province.
- Over the past month, I have attended regularly scheduled meetings with the Minister of Education. The meetings provide school board chairs with ongoing updates, and provide an opportunity to ask questions or address concerns that are shared with Minister Lecce. I will be sharing highlights from these meetings with all trustees.
- On behalf of the Durham Catholic District School Board of Trustees, I wish you all the best during the Advent season; and may this Christmas bring joy and happiness to all our Durham Catholic students, staff, families, friends, and partners. May the Lord bless us all.

4.4. Student Trustees Report

The Student Trustees provided the following report:

- Introduction: The months of November and December were quite eventful for many student clubs and councils. We saw a plethora of events take place, from musicals, showcases, fundraisers and semi-formals. It is very exciting to see student bodies become re-engaged in social activities for students to be more engaged with their peers. We hope to see student engagement continue as it not only encourages positive morale in schools, but it encourages students to become more involved in projects and initiatives they are passionate about.
- Senate: At our last Senate meeting on Dec. 12. our most prominent topic was upcoming exams and how students are preparing across the board. Student Senate subcommittees are working on initiatives to open new leadership opportunities for students in the new year.
- Council Visits: One of the key ways we ensure our advocacy is authentic is by having council visits to every high school in our board. It is vital that we go to the different student populations and understand where our advocacy may be lacking and learn of any concerns those students may have. Our council visits this year were a great success, although we have 2 schools to meet within the new year. Our conversations with schools centered around student leadership and empowering students, learning of the different equity initiatives schools are undertaking and addressing equity-based issues, especially learning ways as to how we can create more access and resources for students with disabilities, neurodivergent and students in the special education program who want to get more involved in student leadership and advocacy.
- OSTA: Student Trustee Nwaoha and her working group have been at work drafting an outline covering their projects for the year, as well as an outline for a workshop or session she and her working group are hoping to lead at the OSTA-AECO AGM in May. They have also been in conversations with the Student Well-Being Working group on a potential collaboration for the year centered around inequalities surrounding intramural sports and programs.
- In the Catholic Cabinet of OSTA-AECO Student Trustee Esan's fellow cabinet members are working on a Catholic Student Trustee handbook set to come out in the new year. As a member of the communications working group, Student Trustee Esan has been working on different media projects outlining the roles of Student trustees.
- Closing: Schools are moving past the pandemic and are able to move forward to school communities in pre-covid times. Merry Christmas and Happy New Year.

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4.5. Trustee Questions

None.

4.6. Motion to Adjourn

Motion:

B2022-12-19-20 - Adjournment

"THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, December 19, 2022."

Motion moved by J. McCafferty and motion seconded by R. Damianopoulos. CARRIED

4.7. Closing Prayer

Student Trustee Esan offered the closing prayer

The meeting adjourned at 9:44 p.m.

Monique Forster, Chair of the Board
Durham Catholic District School Board

Tracy Barill, Director of Education
Durham Catholic District School Board

Recording Secretary: L. Beckstead

Appendix 1

Notice of Motion – Trustee Representation at Advisory Committees

MOTION

Whereas, the priorities outlined in the Board's new strategic plan, Inspire 2026 place a renewed focus on listening to the voices of our diverse communities to cultivate a learning environment that supports human rights, anti-racism and inclusion, and

Whereas, the Board currently has three advisory groups representing equity deserving populations, (Indigenous, Black, and 2SLGBTQ+),

Be it resolved that staff initiate dialogue with the committees to explore opportunities for Trustee representation and/or participation, to build a better understanding at the Board table of the needs of students who self-identify.

Be it resolved that staff report back to the Board of Trustees regarding the outcomes of these dialogues.

Submitted by: Marisa Hall, December 13, 2022